

FEBRAP - BRAZILIAN FEDERATION OF PSYCHODRAMA
24th BRAZILIAN CONGRESS OF PSYCHODRAMA and
2ND LATIN AMERICAN REGIONAL IAGP CONGRESS ON GROUP PSYCHOTHERAPY AND GROUP
PROCESSES

Theme:

WHAT KIND OF WORLD DO WE WANT? ME, YOU, US!

INTERNAL REGULATIONS

This regulation establishes the rules and role definitions for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, organized by the Brazilian Federation of Psychodrama - FEBRAP.

Mission: To disseminate, exchange theoretical/practical experiences and provide scientific growth regarding the Socioeconomic Theory of Psychodrama, Group Psychotherapy and Group Processes.

CHAPTER 1

THE CONGRESS

GENERAL AND SPECIFIC OBJECTIVES

ARTICLE 1: The 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes are organized by the Brazilian Federation of Psychodrama - FEBRAP, in partnership with the International Association of Group Psychotherapy and Group Processes - IAGP. Its aim is to bring together students and professionals in Psychodrama, Group Psychotherapy and Group Processes from Brazil and Latin America, to exchange experiences and co-construct specific knowledge related to the theme of the Congress.

Paragraph 1: The general objective of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes is to promote constructive and genuine expression, coexistence, interaction and discussion among professionals interested in improving the concepts and practices of Psychodrama, Group Psychotherapies and Group Processes in line with contemporary reality and its resonances in the relationship between professionals and communities.

Paragraph 2: The 24th Brazilian Congress of Psychodrama and the 2nd IAGP Latin American Regional Congress of Group Psychotherapy and Group Processes are in fact a single congress, governed by these Internal Regulations and have the following specific objectives:

1. To create a space where all the expressions of the Psychodramatic Movement can be realized, bringing together Brazilian and foreign psychodramatists, related professionals and students to exchange experiences and specific knowledge;
2. To create a space where all expressions of Group Psychotherapy and Group Processes can be realized in order to bring together Brazilian professionals, foreigners, students and the like, to exchange experiences and specific knowledge;
3. Create an affectionate and welcoming atmosphere that encourages the meeting and exchange of ideas, experiences and experiences;
4. To increase and disseminate Psychodrama, Group Psychotherapy and Group Processes to all professionals in Health, Education, the Community, Companies and Institutions in general;
5. To value and contribute to the establishment of a space for the cultivation of a sociocritical vision of Psychodrama, based on an insertion of its assumptions in cultural, social and political categories;
6. Promote inventive dialogues between Psychodrama and other fields of knowledge such as Philosophy, Sociology, Arts, Politics, among others;
7. Create spaces where professionals representing different strands of the psychodramatic movement and lines of group intervention can meet virtually or face-to-face in the different work cycles of this Congress;
8. To increase and disseminate Psychodrama and Group Interventions from different lines and approaches to different sectors of professionals in Health, Education, the Community, Companies, Institutions and related areas;
9. To enhance the scientific quality of the papers to be developed and presented at the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes;
10. To create areas where professionals and the community can live together with expanded time that is transversal to contemporary speed;
11. Promote the updating of professional identities and sociometric networks for genuine exchanges between those interested in perfecting concepts and practices that operationalize relational interventions;
12. To make professionals aware of their responsibility to update their concepts and practices, prioritizing their time for this updating and taking into account the singularity of contemporary subjectivity;
13. Create affirmative action policy scholarships, allowing university students, early career professionals affiliated to FEBRAP and members of the IAGP, black people, indigenous PPI, LGBTQIAPN+ and people with disabilities (PCD) to attend the Congress. The scholarships will be

allocated in accordance with the regulations of the Sustainability and Inclusion Committee and the Scientific Committee;

Paragraph 3: The 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes will be held from September 11, 2024 to September 14, 2024 and its theme is: What World Do We Want? Me, You, Us!

Paragraph 4: The 24th Brazilian Congress of Psychodrama and the 2nd IAGP Latin American Regional Congress of Group Psychotherapy and Group Processes will be held simultaneously in VIRTUAL AND PRESENTIAL formats.

Paragraph 5: The mission of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes is to disseminate and exchange theoretical and practical experiences regarding the Socioeconomic Theory created by Jacob Levy Moreno, popularly known as Psychodrama, providing for the growth and strengthening of the Psychodrama Movement and the Federated Schools linked to FEBRAP, as well as to disseminate and exchange theoretical and practical experiences regarding all theories and practices of Group Psychotherapy and Group Processes.

Paragraph 6: The 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes will take place in person and virtually, with some hybrid activities. The activities must be in agreement with the rules for registration.

1. The Congress:

This is when participants meet in person or virtually for four days to produce a variety of productions on the research theme: What kind of world do we want? Me, You, Us!

The face-to-face activities will be held in the city of Belo Horizonte, capital of the State of Minas Gerais/Brazil, between September 11 and 14, 2024. Simultaneously, on the same dates, the activities will be held virtually.

On this occasion, congress participants from different regions and countries will have the opportunity to further expand the knowledge produced so far, share what has already happened and plan new achievements.

The 24th Brazilian Psychodrama Congress and 2nd Regional IAGP Congress

Latin American is an achievement of the Brazilian Federation of Psychodrama (

FEBRAP) in partnership with the International Association of Group Psychotherapy and Group Processes. (IAGP). Committee participants must be affiliated with the

FEBRAP or member of the IAGP. Associates of the aforementioned institutions also will have a discount on registrations.

0.1 Opening activity: What kind of world do we want? Me, You, Us!

The Scientific Committee is committed to creating a world of technical-scientific exchange guided by respect for diversity and oriented towards inclusion. We are committed to promoting knowledge and practices about and with groups, which favor co-creation and collaboration between congressmen.

The Opening Ceremony, which aims to bring together all the participants and warm them up for the Congress, will be held simultaneously in person and virtually.

1) The Table for the Opening of the Congress will be made up of: President of the Congress, President of the Brazilian Federation of Psychodrama - FEBRAP, President of the International Association of Group Psychotherapy and Group Processes - IAGP, Representative of PUC Minas - Coração Eucarístico and the Coordinator of the Scientific Committee of the Congress.

2) After the presentation of the Bureau, there will be an activity coordinated by the Socio-Cultural Commission of the Congress. The Opening Activity will last two (2) hours. It will be original, dynamic and provocative.

0.2 Plenary:

2.1 An activity lasting 1 hour and 30 minutes, with presenter(s) invited by the Scientific Committee and Congress Chair. The general aim of the plenary sessions is to warm up participants through activities that address different aspects of the theme: What kind of world do we want? Me, You, Us!

2.2 The plenary sessions will be held in the official languages English and Portuguese of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes;

2.3 Venues with capacity for the total number of registrants will be made available in person or virtually, on platforms that allow online transmission with sufficient quality for audience participation.

0.3 Discussion Groups:

Debate Groups (presencial e online)

Mediated by guests of the Scientific Committee, these groups will discuss works submitted Brief Communications, namely, texts of 5 to 10 pages, based on conceptual reflections or reports of clinical or educational experience, in the axes indicated below. The invited mediators will evaluate the texts and, curated by the Scientific Committee, will establish contact with the authors to define the debate methodology.

1. Who shall survive? Scientific contributions, geopolitical tensions and sociometric strengths. (English, Portuguese and Spanish) Group Mediator: Adriana Piterbargate

2. Democracy and Power: interactions about education, health and equity

Group Mediator: Maria Célia Malaquias

3. Social and Digital Networking

Group Mediators: Maurício Gasseau IAGP (presencial)/ May Pompeo (online)

4. Psychodrama: a colonial methodology?

Group Mediator: Daniela Cardoso

5. On the city stage: (private office, inst

3.1 Meetings will be held for authors of papers submitted as Short Communications.

3.2 The debate groups will be made up of a maximum of 4 (four) members, divided according to the criteria of articulation and complementarity of themes, based on the mediation of congressmen invited by the Scientific Committee, nominated by the FEBRAP Federated Schools and members of the IAGP.

3.3 Short Communications are textual productions, with a minimum of 5 (five) and a maximum of 10 (ten) pages, dealing with themes that contribute to Psychodrama and other modalities of intervention in groups, to promote a more sustainable world, equitable social relations, guarantees of human rights and good living.

3.4 The invited mediators will evaluate the texts and, with the curatorship of the Scientific Committee, will establish contact with the authors to define the methodology of the debate.

3.5 Submissions for Short Communications are either individual or in pairs and can be made by members of FEBRAP and IAGP.

0.4 Experiences:

4.1 Practical and experiential activity with a theme proposed by the Group Director or Emergent, lasting a total of 2 hours. This time includes 1 hour and 30 minutes for the experience and, obligatorily, 30 minutes for processing, i.e. space for debate on the theoretical and technical aspects of the experiences.

4.2 Entrants must be FEBRAP-licensed psychodramatists and/or IAGP members who must submit an Experience Proposal, with a title, justification (theoretical and conceptual basis), objectives, methodology/procedures, name of the person responsible (Director), names of all facilitators (assistant egos), mini-resumes of all participants, identification of the presentation method (face-to-face or virtual), number of participants and equipment required.

4.3 Proposals will be evaluated by at least 3 referees invited by the Scientific Committee.

4.4 The paper proposal must be in accordance with the template provided by the Scientific Committee.

0.5 Short courses and Thematic Supervision:

Activity aimed at presenting the theory, methodology, thematic supervision and applications of Psychodrama, Group Psychotherapy and Group Processes.

5.1 When registering to give short courses, the participant must be a psychodramatist with the title of Didactic and/or Supervisor and/or Advisor (levels II and III of FEBRAP Training) and/or a member of the IAGP. The proposal can be individual or in pairs. In the case of duo proposals, at least one of the participants must be a FEBRAP Didactic and/or Supervisor and/or Advisor or IAGP Member.

5.2 Proposals for Short Courses will be evaluated by the Scientific Committee, which will use the following criteria for selection: the relevance of the topic in line with the theme of the Congress and the availability of rooms.

5.3 The Minicourse proposal must contain: the subject of the class, the objective, justification, content, mini-resume of the proposer, modality (face-to-face or virtual), maximum number of participants and necessary equipment, according to the template provided by the Scientific Committee.

5.4 Proposals will be evaluated by at least three referees appointed by the Scientific Committee or the Chair.

5.5 The total duration of the Minicourse for this activity will be 4 (four) hours, including Thematic Supervision

0.6 Video Poster

Audiovisual summary of work developed or under development, to be presented in a specific space on the Congress premises and in virtual mode, whose main objective is to bring together the different interventions carried out by psychodramatists, group psychotherapists, group process researchers and students, as well as allowing work developed in multi-professional teams to gain visibility at the Congress.

6.1 Target audience: University students and Level I Psychodrama Training students from FEBRAP member schools. Students of Group Psychotherapy and Group Processes will also be able to enroll in this modality.

6.2 In the case of university authors wishing to submit a video poster, it is necessary to have a Professor Advisor linked to the University, who will be listed as a co-author.

6.3 Students in Level I Training at FEBRAP member schools who wish to submit a video poster must have a FEBRAP-licensed Didactic Advisor as co-author.

6.4 Students on training courses in Group Psychotherapy and Group Processes who wish to submit a video poster must have a Professor associated with the IAGP, who will be listed as a co-author.

6.5 The exhibition of approved video posters will take place throughout the Congress.

6.6 During the presentation of the video posters, a committee will evaluate the works and choose 2 (two) from each category to receive an honorable mention.

6.7 The evaluation committee for the video posters will be chosen by the Scientific Committee of the Congress and will include professionals from various areas of Psychodrama, Group Psychotherapy and Group Processes.

6.8 The video posters will be grouped together by category to form a round table discussion determined by the Scientific Committee, lasting between 1 and 2 hours, depending on the number of works approved. The presentation may take place in person or virtually, depending on the applicant's registration.

6.9 The Scientific Committee will prepare a video tutorial to guide the presentation of video posters and a specific registration form that allows the video to be attached.

6.10 When submitting their work, authors must determine which of the four (4) categories they wish to compete in:

Category 1:

Video posters based on Course Conclusion Papers:

Conclusion papers for training courses in Psychodrama - FEBRAP, Group Psychotherapy and Group Processes - IAGP.

Category 2:

Research-based video posters:

Video posters based on research into Psychodramatic Methodology or Group Psychotherapy or Group Processes, completed or in progress.

Category 3:

Video-posters based on practical work:

Video posters based on practical work with Psychodrama or Group Psychotherapy or Group Processes, developed or under development.

Category 4:

Art-based video posters:

Video posters based on Art and Psychodrama or Group Psychotherapy or Group Processes.

0.7 Theoretical Production / FEBRAP Award:

The FEBRAP Prize for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes will be awarded to the winning authors with a book publication, to be edited later by FEBRAP.

Entries in this category that will take part in the FEBRAP Award Competition must comply with the criteria of anonymity and the Competition's specific regulations:

7.1 Original essays on the theme: What kind of world do we want? Me, You, Us!

7.2 Presentation of theoretical or practical production related to Psychodrama, Group Psychotherapy and Group Processes.

7.3 The presentation of the Essays will be coordinated by a guest of the Scientific Committee and this activity will have a coordinator and 3 exhibitors, winners of the prize. The coordinator will be chosen by the Scientific Committee.

7.4 The work submitted must follow the APA (American Psychological Association) standards.

7.5. The presentation time for this activity will be 1 (one) hour and 30 (thirty) minutes, with 20 (twenty) minutes for each author's presentation (3) and 30 (thirty) minutes for debate.

0.8 On Stage:

At the 24th Brazilian Congress of Psychodrama and the 2nd IAGP Latin American Congress of Group Psychotherapy and Group Processes, the On Stage modality will feature the participation of the IAGP - International Association of Group Psychotherapy and Group Processes.

8.2 Em Cena is an activity of the Brazilian Psychodrama Congresses in which congress participants carry out sociodramatic interventions in the streets, squares, offices, public or private organizations, in other words, they carry out sociodramatic interventions.

in all areas of human activity

8.3 Congress participants wishing to submit activities for Em Cena must:

- a) Be regularly registered for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes. Carry out and register one or more practices linked to the professional area of their specialty or research interest from April 1, 2023 until September 1, 2024;

8.3 In Cena, at this Congress, is characterized as interventions carried out in different areas/places by professionals from different group approaches registered at this Congress, during the period indicated below;

8.4 From September 1 to 7, 2024, Em Cena reaches its peak, when the interventions will take place simultaneously in the most varied regions of Brazil, Latin America and other locations that may be interested in the event;

8.5 The production of Em Cena will be the result of research carried out by all the participants in this process, who will reflect on what they have experienced in this practice, focusing on the theme of this Congress: What kind of world do we want? Me, You, Us!

8.5 The objectives of Em Cena are linked to the objectives of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, as a whole:

- a) To promote education and health, in a broad sense, among the communities open to Em Cena, who are considered to be co-participants in the work;
- b) Socio-dramatic interventions involving all areas of human activity;
- c) To enable professionals and their teams to improve their theoretical, practical and research skills;
- d) Implementing the scientific production of professionals and their teams, with a view to publications;
- e) To map and identify the ways in which Em Cena intervenes in the five Brazilian regions and in those covered by the IAGP Regional Office;

8.1. Staging of Em Cena

- a) It takes the form of interventions carried out in areas/places by professionals from different group approaches registered for this Congress. Professionals must register for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes;
 - b) IAGP members will be able to carry out this activity using its methodology and approach, following the same protocols, and can adapt them to their own modality;
 - c) There will be a local coordinator in the city of Belo Horizonte/MG, which will host this Congress;
 - d) The coordinators will seek to encourage the participation of various professionals in activities in their regions, according to their qualifications and areas of interest in line with the theme of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes;
 - e) The directors of the activities that will take part in Em Cena can be nominated by their Federated Schools to FEBRAP, or they can apply freely;
 - f) Each Em Cena activity, in its place of origin, will last according to the demands of the project;
 - g) The In Scene can only be filed after registering for the Congress and must be sent to the website of the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, by September 1, 2024, so that they can be included in the Proceedings;
 - h) The In Scene of the local community of Belo Horizonte/MG can be filed until September 23, 2024;
 - i) The processing and exchange of experiences from the Local Scene, Brazil and other regions of the world will take place in the form of a Sociodrama, in the face-to-face and virtual spaces specified in the Congress schedule;
 - j) Additional guidelines will be sent to the authors of the entries in due course.
- l) The Pro-University Commission will be a partner of Em Cena, and is divided into regions: North, Northeast, Midwest, Southeast and South of Brazil.
- m) The coordinators and their teams will take psychodrama to universities.

09. Publications:

10.1 The Publications of this Congress include the protocols of Em Cena, the Proceedings of the productions presented for the Congress, the book launches, the video repository and the recordings of the activities held during the Congress.

10.2 The Publications in this Congress reflect and summarize the productions and exchanges that took place between the participants.

10.3 It covers scientific papers and, in parallel, scientific essays and artistic productions, with the intention of stimulating systematic research into new ways of doing science in the area of human relations.

CHAPTER 2

THE OFFICIAL THEME

The theme of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes is: What kind of world do we want? Me, You, Us!

Our world is subject to constant renewal, to permanent change. We are not only in the world, but we are and we make the world. Every birth is a new beginning, an opportunity to launch new actions to welcome these newcomers into an ever new, changing and confusing world. A field of tensions, a critical field in crisis. You learn in a concrete way, acting with love on reality in order to transform it. In order to transform, you have to act, and in order to act, it's important to create appropriate spaces for building, recreating and discovering with others, strengthening cooperation and the capacity for self-criticism. An open mind is needed to actively adapt to reality. We place ourselves in a broad perspective, which allows us to improve the conflict resolution system from an integrative perspective. Identity is built in the encounter with others, no one builds their identity alone, no one exists alone. We intend that the theme of the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes: What World Do We Want? Me, You, Us! be like a gust of air in the fire, an initiator that ignites the flame of shared experiences, the revitalization of group concepts, techniques and practices.

As J. L. Moreno, the creator of Psychodrama, Sociometry and Group Psychotherapy, teaches us, any truly therapeutic action must be aimed at the entire human species. We get sick in groups and it is also in group relationships that our healing potential lies. Creating new worlds in which we can experience a more satisfying reality is the task of each and every one of us, and above all it is the task of the collective. In order to transform, we need to act and, in order to act, it's important to create spaces for work and construction in the articulation between What World Do We Want? Me, You, Us! May this Congress be a powerful space for cooperation and creation for a truly shared world!

CHAPTER 3

THE PUBLIC AND REGISTRATION

The 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes is open to different lines and approaches, with different sectors of professionals from Health, Education, Community, Companies, Institutions and related areas;

ARTICLE 2 : 1. to all psychodramatists and students of schools affiliated or not to FEBRAP;

2. Group psychotherapists, other group process professionals and students from organizations affiliated or not with the IAGP;

3. Professionals and students in the areas of health, education and the arts who are interested in expanding their training or knowledge related to interventions in human relations;

4. To community members who have taken part in Em Cena activities;

5. Other professionals evaluated by the Scientific Committee who can contribute to achieving the objectives of this Congress.

6. Changes to in-person and virtual registrations can only be made from virtual to in-person according to the number of vacancies.

ARTICLE 3: Registration for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes is individual and non-transferable and will be considered valid when:

1. Effective on the Congress website;

2. Upon completion of the official registration form, accompanied by documentation provided by the Federated Schools to FEBRAP and the IAGP, in PDF format, to prove the member's affiliation and the professional category described;

3. Undergraduate students must present proof of enrolment.

ARTICLE 4:

1. Registration categories:

Following the purposes of J. L. Moreno: "A truly therapeutic process cannot have as its final goal less than all of humanity." (Moreno, 1934, Who Will Survive)

a.1 Professional Psychodramatists qualified by FEBRAP and professional members of the IAGP;

a.2 Students training in Psychodrama - Level I at FEBRAP Federated Schools and students training at IAGP;

a.3 Other professionals, foreigners who are not members of FEBRAP and/or IAGP;

a.4 Undergraduate students;

a.5 Scholarship holders.

a.6 Monitors

1.1 Special Categories:

a) The scholarships will be intended for the public in situations of socioeconomic vulnerability, PWD, people who self-refer to as LGBTQIAPN+, PPI, (black, brown and indigenous) university students, professionals at the beginning of their careers, as described in CHAPTER 1, Art. 1st. Paragraph 2, paragraph 13

1) Only those registered at the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes can apply for the scholarship.

2) The scholarships will be confirmed by the Scientific Committee and a Working Group made up of members of other Committees, as follows:

The scholarship candidate must send a letter of intent by email reporting their interest and expectations regarding the congress;

The Commission will contact you by email to schedule an interview with the scholarship candidate;

3) University students of all degrees who are interested

1.2 Scholarships will be distributed by lot:

a) The First batch: five full scholarships will be distributed for the Virtual Congress;

b) Other lots may be defined based on the analysis of the volume of registrations for the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, whether full or partial, whether in-person or virtual

4. Criteria for granting scholarships:

The. Socioeconomic:

a.1 University students receiving scholarships from public or private funds.

a.2 Students from private universities must present scholarship documentation issued by the institution;

a.3 Students from public universities must present documents that prove their connection with social assistance programs at the University in which they are enrolled, showing their level of social vulnerability.

a.4 The PPI Population (black, brown, indigenous) must self-declare

a.5 People who self-refer to as LGBTQIAPN+

a.6 PWD people (people with special needs)

a.7 For other audiences competing for scholarships, students from Level I Psychodrama or IAGP students, that is, those who are not university students, must present proof of their Educational Institution (Federated / IAGP Members).

B. Education:

b.1 University Students;

b.2 Early career professionals affiliated with FEBRAP and members of IAGP;

b.3 Tiebreaker cases will be defined by the Scientific Committee and a Working Group made up of members of other Committees based on the analysis of the letter of intent and the interview.

w. Region of residence:

c.1 The scholarships available in the first batch will be offered primarily to congressmen residing in the North and Northeast regions of Brazil;

c.2 This criterion aims to expand the dissemination of technical-scientific knowledge of Psychodrama, Group Psychotherapy and Group Processes to the North and Northeast Regions of Brazil.

1.3 Award criteria:

a) Prizes will be given to those registered who link their reports with theoretical and practical elements using as a reference: Psychodrama, Group Psychotherapy and Group Processes.

6. Monitors

Monitors are registered Congress participants, who are exempt from payment, and who help with the running of the Congress, translating languages, organizing rooms, welcoming and accompanying speakers, providing general information, accompanying the organization of the coffee break, among other activities pertinent to welcoming Congress participants and organizing the event.

6.1 Selection for Monitors

6.2 Monitoring services at the Event venue:

They must present supporting documentation:

- a. The monitors for the services of organizing rooms, receiving and accompanying speakers, providing general information, accompanying the organization of the coffee break should preferably be appointed by PUC MINAS and/or the Organizing Committee of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes.

a.1 If the vacancies are not filled, other universities in Minas Gerais may apply for the studentship, upon presentation of supporting documentation.

a. Students from private universities must present the scholarship documentation issued by the institution;

- b. Students from public universities must present documents proving that they are linked to the social assistance programs of the university in which they are enrolled, with the presentation of the Social Vulnerability Level.

6.3 Monitoring Languages

- a. Monitors from other universities and states can apply to translate languages, with supporting documentation.

6.4 Identification / Training /

- a.1 They will be identified and allocated by shift during the Congress;

a.2 They will receive prior training and supervision during the event by the Congress Executive Secretariat.

CHAPTER 4

THE ORGANIZING COMMITTEE

The 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes will have two (2) Presidents who jointly manage the Committees, as well as the service providers contracted to carry out all the preparation, execution and post-congress stages, both virtually and in person.

ARTICLE 5: The Organizing Committee is chosen and appointed by FEBRAP's Cultural Events Board.

ARTICLE 6: The Organizing Committee is composed of:

Presidency; Financial Committee; Scientific Committee; On Stage Committee; Editorial and Publishing Committee; Communication and Dissemination Committee; Administrative, Infrastructure and Logistics Committee; Socio-cultural Committee; Sustainability and Inclusion Committee; University Committee; Ombudsman's Office and Executive Secretariat.

ARTICLE 7: The Chair of the Organizing Committee is the responsibility of FEBRAP's Director of Cultural Events, or his/her designee.

ARTICLE 8 The Presidency has the following duties:

1. Preside over the Congress from its opening to its closing;
2. Coordinate, expedite and supervise the other Commissions before, during and after their implementation;
3. Signing contracts with the FEBRAP President and/or the Financial Director, when necessary;
4. Sign all Congress correspondence together with the Committee Coordinators;
5. Representing Congress in the media;
6. To represent the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes in and out of court;
7. Coordinate, together with the Editorial and Publishing Committee and the Scientific Committee, the publication of the Congress Proceedings;
8. Integrate the activities of the local organization (Belo Horizonte/MG) with the other Congress committees, FEBRAP's Executive Board, the Management Forum and the IAGP.
10. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

Sole Paragraph: The Chair of the Organizing Committee will terminate its activities and dissolve the other Committees once the final report has been delivered to the FEBRAP Board, which will then be presented at the Management Forum.

ARTICLE 9: The Finance Committee, through its Coordinator, chooses the other members of the Committee, who carry out the functions of Treasury and Secretariat.

Sole Paragraph: The treasury has the following duties:

1. To determine together with the Organizing Committee and the Executive Secretariat the forms of registration and payment plans;
2. Suggest using spaces in Congress for fundraising;
3. Sign financial contracts with the President of the Organizing Committee, when necessary;
4. Manage financial resources;
5. Draw up, together with the Executive Secretariat, the budget forecast and balance sheet for the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes;
6. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 10: The Coordination of the Scientific Committee has the following duties:

1. choosing the other members of the Committee to make up the sub-committees, including the FEBRAP Award judging committee;
2. Draw up the Scientific Program;
3. Establish rules and criteria for the registration and presentation of all scientific papers;
4. Select scientific papers according to the established standards and criteria;

5. Nominate guests to take part in scientific activities and/or evaluate and accept nominations from federations;

6. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 11:

The Editorial and Publishing Committee has the following responsibilities:

1. establish with the Scientific Committee rules and criteria for the registration and presentation of all scientific papers;

2. Make it possible to publish scientific papers with FEBRAP's Publications Department;

3. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

4. To choose the other members of the Commission to make up the subcommittees;

5. Request a representative from the FEBRAP Federated Schools to facilitate contact with the Commission;

6. To establish rules and criteria for the registration and participation of all works in CENA;

7. Open up spaces for In Cena events, both in person and online, especially in the city and region where the in-person event will take place, based on the theme of the Congress;

8. Invite Directors to Public Psychodramas;

9. Organize the presentation of the work carried out on the days of the Congress in conjunction with the Scientific Committee;

10. Record and organize the progress of the On Stage events carried out by its Committee;

11. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 12: The Coordination of the On Stage Commission has the following duties:

Accompanying the virtual congress participants, guiding them and clarifying their possibilities for interaction and virtual production and encouraging them to take each new step in the Procedural Congress, especially those that favor the realization of the On Stage Cycle.

ARTICLE 13: The Coordination of the Communication and Dissemination Committee has the following duties:

1. choosing the other members of the Commission;

2. Writing the texts for folders and other promotional materials;

3. Monitoring the preparation of graphic material;

4. Request a representative from FEBRAP's Federated Schools to facilitate communication and publicizing the Congress;

5. To publicize the Congress to psychodramatists, students and other interested parties, encouraging their participation;

6. To publicize the Congress in the media by determining the forms and types of communication;

7. To publicize the Congress abroad, among professionals and students linked to Psychodrama and Group Psychotherapy and Group Processes.

8. Hire a professional to seek sponsorships from the Finance Committee and monitor these sponsorships and support for inclusion in communication and publicity material;

9. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 14: The coordination of the Administrative, Infrastructure and Logistics Commission chooses the other members of the Commission, who will carry out the functions of Secretariat, Infrastructure and Logistics, Reception and Ceremonial, and has the following duties:

Paragraph One: The Administrative Secretariat has the following duties:

1. Articulate actions between the Commissions;
2. Control the schedule of sequential actions;
3. Schedule planning and organizational meetings;
4. Integrate the activities of the local organization (MG) with the other Commissions;
5. Keeping the flow of information up to date;
6. Drafting and monitoring external correspondence with the Executive Secretariat;
7. Organizing incoming (external) correspondence;
8. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

Second Paragraph: Infrastructure and Logistics are responsible for:

1. Hire services needed for the infrastructure;
2. Supervising the duties of the Executive Secretariat;
3. Arrange with the Executive Secretariat for the reception and accommodation of delegates in the meeting rooms and virtual work rooms;
4. Working with the Executive Secretariat to allocate rooms, plenary sessions, recordings of activities, etc;
5. Ensure compliance with the Congress Program timetable;
6. Providing the Executive Secretariat with the necessary material for scientific activities, as requested by congress participants to the Commission.
7. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

Paragraph Three: Reception is responsible for:

1. drawing up and checking the arrival list (name, origin, flight ID, hotel) of guests (authorities and notorious people), welcoming them and instructing them on the room and time of their presentations;
2. Supervising third parties (event companies), if hired;
3. Keeping the General Coordination informed of anything relevant to the smooth running of the event and/or major problems, for a joint solution;

4. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

Paragraph Four: Ceremonial duties:

1. Defining, planning, executing and controlling procedures for opening, closing and chaining all Congress proceedings;
2. Establishing seats at the working tables and the order in which the table members will speak, according to the importance of the names in the Brazilian psychodramatic context and the names of international notables;
3. Informing the public about upcoming activities (work, meals, outings, room changes);
4. Defining gifts and delivering them (souvenirs, flowers, books) to the speakers and invited authorities;
5. Accompanying notorious people, authorities and their companions in the workrooms;
6. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 15: The Coordination of the Sociocultural Commission has the following duties:

1. choosing the other members of the Commission;
2. Program and carry out sociocultural activities for the Opening and Closing in a hybrid way;
3. Commit to building inclusive socio-cultural activities, thus taking responsibility for breaking down hegemonic and exclusionary patterns;
4. To ask the Congress Secretariat for space on social networks to publicize leisure activities that encourage integration in other spaces in the city of Belo Horizonte;
5. Bringing Congress members together at socio-cultural activities, proposing post-activity meetings, followed by informal debates linked to the Congress;
6. arranging physical and virtual space for the activities with the Logistics Commission;
7. Planning and organizing complementary activities for participants and accompanying persons;
8. Make it possible for the Executive Secretariat to organize leisure, art and cultural activities;
9. Suggesting and/or securing sponsorship and support for the Congress;
10. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.
11. Contribute to the realization of Em Cena Local.

ARTICLE 16: The Coordination of the Sustainability and Inclusion Commission has the following duties:

1. Ensure that significant issues, such as sustainability and inclusion, are included in the Congress;
2. Apply criteria to mitigate CO2 emissions, solid waste, food safety and, as far as possible, compensate for the environmental impacts caused by Congress;
3. To provide clear notions of ESG for Congressmen working in the corporate environment;
4. As far as possible, request that presentations have an indication of the SDG(s) (sustainable development goals) applied. It is recommended that the logo of the SDG(s) be displayed;

5. Take care of inclusion in all areas and look for tools to support those who need it;
6. Publicize and implement the latest diversity achievements in Congress;
7. Plan the regulations for inclusion grants and, together with the Scientific Committee, carry out the selection;
8. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

ARTICLE 17: The Ombudsman's Office has the following duties:

1. choosing the other members of the Commission;
2. Issuing opinions and taking action in relation to any actions that may occur during the Congress that fall foul of the rules of law and coexistence;
3. ensuring respect for the codes of ethics of the various professional councils to which members of Congress belong;
4. To receive, in writing, via the Executive Secretariat and/or the General Secretariat, complaints, suggestions and/or criticisms from Congress Members regarding the organization of the Congress and the performance of its Committees;
5. Filtering the relevant questions and forwarding them together with the General Coordination;
6. Forwarding decisions regarding the problems or suggestions in question to the Members of Congress concerned;
7. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team.

Sole Paragraph: Personal complaints, private performances and/or those related to hotel services and/or transport are excluded from the Ombudsman's remit.

ARTICLE 18: The duties of the Executive Secretariat shall be to:

1. Plan with the Organizing Committee the technical and financial viability of the 24th Brazilian Congress of Psychodrama with FEBRAP.
2. Make the registrations in accordance with Chapters 3 and 4;
3. Assisting the Committees in organizing and holding the Congress;
4. Provide advice, together with Finance and Sales, on fundraising through commercial exhibitions (stand sales) and/or sponsoring companies, in agreement with the Organizing Committee;
5. Assisting the Communications and Publicity Committee in making and sending out direct mailings, posters, contacts with professionals and specialized institutions for support and publicity;
6. Directly supervising all contracted services;
7. To issue all Congress correspondence;
8. Receiving and forwarding submissions to the Scientific Committee;
9. Preparing all the participants' material (badges, folders, certificates, receipts, etc.);
10. Support, together with the Logistics Committee, the Congress participants with regard to work rooms and the material needed for the activities;

11. Working with the Logistics Committee to ensure that working hours are adhered to;
12. Together with the Logistics Committee, take care of the running of the rooms, the plenary and the recording of activities;
13. Preparing and running the General Secretariat of the Congress;
14. Record all the activities carried out for the Congress in order to deliver final reports to the FEBRAP Board of Directors, the Management Forum and the next Congress team;
15. To issue, at the end of the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, a general report specifying the number and categories of registrations and to prepare the final balance sheet together with the Treasury and other Committees.

Article 19: The Pro-University Commission has the following duties:

Space created to welcome university students from different groups and/or university courses. It will be up to the auxiliary committee to welcome university students during all stages of the Congress.

- 1 Choose the other members of the Commission;
2. Establish guidelines, monitor the stages of dissemination;
3. Promote dissemination within the framework of the 24th Brazilian Congress of Psychodrama and the 2nd Ibero-American Regional IAGP Congress of Group Psychotherapy and Group Processes;
4. Receiving students and having a room to receive university students;
5. Organize appropriate activities for university students to take part in;
6. Define, together with the Infrastructure Committee, the Finance Committee and the Executive Secretariat, special registration fees for university students;
7. Draw up, together with the Scientific Committee, activities for and by university students;
8. Encourage FEBRAP member schools to promote contact between university students and their affiliated members, who live in different regions of the country, and with their programs of courses and various activities, encouraging everyone to build and take responsibility for the achievements of this segment;
9. Generate a historical archive of the management of your area to provide a basis for future management of other Congresses;
10. Maintain contact with the Scientific Committee;
11. The Pro-University Commission will have a partnership with the Em Cena Commission.

CHAPTER 5

SCIENTIFIC ACTIVITIES

ARTICLE 20: The Congress will be based on the theory, philosophy and methodology of Sociometry, Group Psychotherapy and Group Processes, in line with the theme of the Congress and determined by the Scientific Committee for each programmed activity.

ARTICLE 21 - All Congress activities have stipulated start and end times, which must be strictly adhered to by the Presenters and Coordinators of the activities. Strict adherence to the timetable is essential for the smooth running of the Congress.

ARTICLE 22 - There will be no prior registration for the activities, and attendance will be determined by the capacity of the rooms. Directors must state in their abstracts whether there is a limit on the number of participants in their presentation.

ARTICLE 23 - Registration for the presentation or direction of any type of work must comply with the rules stipulated by the Scientific Committee, observing the following period:

a. Start of registration - November 6, 2023.

b. Registration closes on June 2, 2024.

ARTICLE 24: Closing Sociodrama:

Socio-psychodramatic activity with the aim of providing participants with a space to share and elaborate on their experience at the Congress.

1. The Director will be chosen by the Scientific Committee in agreement with the Presidency;
2. It is the Director's responsibility to choose his or her Assistants.
3. This activity will last two (2) hours.

ARTICLE 25 - All proposals for the presentation and direction of scientific activities must be sent to the Executive Secretariat, accompanied by:

1. Congress registration form;
2. Registration form for the scientific activity;
3. Summary or Article as described in the chosen activity;
4. Mini-résumé with a maximum of 3 (three) lines;
5. A good resolution photo for the program.

ARTICLE 26 - The papers submitted will not be returned and will automatically be available for publication in the Proceedings of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, with the decision to publish being the responsibility of the Scientific Committee and the Editorial and Publishing Committee.

ARTICLE 27 - Each participant may register for only one (1) paper at the Congress.

First Paragraph: The Video Poster and On Stage activities are not included in this count, so each participant may also register for these activities, respecting Article 24, in addition to another separate activity.

Auxiliary egos will be considered co-authors, so even if they are in this role, they will be submitting a paper.

Second Paragraph: Psychodramatists and IAGP members invited by the Scientific Committee may submit another paper in addition to the one for which they were invited.

Third Paragraph: The approval of more than one work by the same author will be subject to an explicit request, via e-mail, to the Scientific Committee of the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes, pointing out the relevance of the work in question.

The Scientific Committee undertakes to analyze and verify the contribution of this work, as well as the availability of space in the scientific program and the fulfillment of the other criteria of these regulations.

Fourth Paragraph: It will be up to the Scientific Committee to define the number of activities available in each modality, depending on the availability of physical and virtual space.

ARTICLE 28 - The selection process for the activities to be carried out will be based on meeting the criteria for a scientific paper, fulfilling the prerequisites set out in these Regulations, the number and size of rooms available in each time slot, quality and originality, as well as the order of registration.

CHAPTER 6

GENERAL PROVISIONS

ARTICLE 29: The Organizing Committee of the 24th Brazilian Congress of Psychodrama and the 2nd Latin American Regional IAGP Congress of Group Psychotherapy and Group Processes shall have no financial responsibility for the Congress participants who take part in the Congress activities.

ARTICLE 30: The financial costs of registration, travel and accommodation shall be the sole responsibility of the Congress participants, and the Organizing Committee of this Congress, FEBRAP and IAGP shall not be liable for any charges.

ARTICLE 31

Paragraph 1: The entry fee will be based on the category of entrant, the date of payment and the payment method chosen.

Second paragraph: Registrations will only be accepted once payment has been confirmed.

Third paragraph: For information and questions, please contact secretaria@cbpfebrap.febrap.org.br.

Fourth paragraph: Registration is personal and non-transferable.

ARTICLE 32 - Cancellation policy: Requests for ticket cancellations must be sent to the e-mail secretaria@cbpfebrap.febrap.org.br and refunds, when due, will be made within the terms and conditions below.

Paragraph 1: Failure to attend the event, even due to unforeseeable circumstances or force majeure, will not entitle the registrant to a refund of the amount paid.

Second paragraph: In the event of cancellation, the registration fee will be refunded without charge within 7 (seven) calendar days, provided that the exercise of this right is formally requested within 7 (seven) calendar days of the date of purchase.

Paragraph 3: If the cancellation request is made after 7 (days) of purchase and up to 60 (sixty) days before the start of the Congress (July 13, 2024), the registrant will be entitled to a refund of 70% (seventy percent) of the registration fee, within 10 (ten) days of the end of the Congress, minus any bank charges and/or credit card operator administration fees.

Fourth paragraph: In the event of a request for cancellation or withdrawal less than 60 (sixty) days after the start of the Congress (July 13, 2024), no refund will be made, except in the case of article 49 of the CDC.

Paragraph 5: In the event of duplicate registration/payment, reimbursement will be made within 7 (seven) days of presentation of proof of the actual duplication, minus any bank charges and/or credit card operator administration fees.

Paragraph six: The amount paid will be refunded by deposit into the current account informed by the customer for payments made by bank slip, account debit, electronic transfer or PIX. If the payment was made by credit card, the transaction will be reversed by the card-issuing bank and the amount paid will be credited to the card's invoice, in accordance with the card-issuing bank's rules.

Seventh paragraph: If the documentation presented at the time of registration is not sufficient to prove that the chosen category has been chosen, the registrant will be allowed to make an additional payment for the correct category or cancel the ticket, in accordance with the refund rules described above.

Eighth paragraph: In the event of cancellation of the event, the organizing committee will comply with its legal duty to provide the appropriate information through the same channels used to publicize the event, so that refund requests can be made. In this case, the registrant may request a refund within 30 (thirty) days of the announcement of the cancellation and the refund will be made in the manner in which the payment was made (either by card, return of the ticket, Pix, etc.).

Paragraph 9: In the event of the event being postponed, registrants may choose to take part in the rescheduled event or request reimbursement within 30 (thirty) days of the announcement of the postponement, and reimbursement will be made in accordance with the previous paragraph.

ARTICLE 34: Omissions and situations not provided for in these regulations shall be resolved by the Organizing Committee of the 24th Brazilian Psychodrama Congress and 2nd Latin American IAGP Congress of Group Psychotherapy and Group Processes.

Belo Horizonte, 2023.

Valéria Cristina de Albuquerque Brito
Coordinator of the Scientific Committee

Maria das Graças de Carvalho Campos & Ana Cristina Caldeira
Presidents of the 24th Brazilian Congress of Psychodrama and 2nd Latin American Regional IAGP
Congress of Group Psychotherapy and Group Processes.

Andréa Claudia de Souza
Presidente da FEBRAP Gestão
2023/2024